

TERREBONNE

Parish School District

201 Stadium Drive, Houma, LA 70360

FINANCE, INSURANCE, AND SECTION 16 LANDS COMMITTEE

Monday, May 15, 2017

5:00 P.M.

Central Office Board Room

AGENDA

1. Invocation and Pledge of Allegiance to the Flag
2. Matter bearing upon report on Group Health Plan **(Information)** – Len Fontaine, Senior Vice President, Hub International
3. Matter bearing upon Specialty Pharmacy Program **(Proposed Recommendation)** – Jack Moore, Risk Manager

The Committee recommends that the Board adopt the Specialty Pharmacy Program through Script Care, LLC, effective July 1, 2017.

4. Matter bearing upon Flood Insurance renewal **(Proposed Recommendation)** – Jack Moore, Risk Manager

The Committee recommends that the Board authorize the renewal of Flood Insurance through Wright National Flood Insurance Company (Ledet Agency, Inc., Broker of Record), with an estimated annual premium in the amount of \$156,221.00, effective July 1, 2017.

5. Matter bearing upon Mitigation Plan in lower Dularge on Section 16, Township 19 South, Range 16 East **(Proposed Recommendation)** – Mitchell Marmande, PE, PLS, Delta Coast Consultants, LLC

The Committee recommends that the Board accept Terrebonne Levee and Conservation District's Mitigation Plan as it pertains to Section 16, Township 19 South, Range 16 East in lower Dularge, and

further, authorize the Superintendent and/or Board president to sign all necessary documents pertaining thereto.

6. Matter bearing upon the Official Journal for the 2017-2018 Fiscal Year **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board select *The Courier* to serve as the Official Journal for Terrebonne Parish School Board, at the current rates, from July 1, 2017, through June 30, 2018.

7. Matter bearing upon bid results for Office Supplies **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board accept the lowest bid received for the Office Supply Catalog Contract, submitted by Stire Office World, 1060 West Tunnel Boulevard, Houma, LA 70360, for a twelve-month (12) period, from July 1, 2017, through June 30, 2018, with an option to renew for two (2) additional years under the same terms and conditions, upon mutual agreement between the Terrebonne Parish School Board and Stire Office World.

8. Matter bearing upon bid results for Duplicator Paper **(Proposed Recommendation)** – Rebecca Breaux, Chief Financial Officer

The Committee recommends that the Board accept the lowest bids received for Duplicator Paper from Contract Paper Group, Inc., 1531 Boettler Road, Suite E, Uniontown, OH 44685, for colored duplicator paper, and Veritiv Operating Company, 7016 AC Skinner Parkway, Jacksonville, FL 32256, for cardstock and white duplicator paper, for a period of twelve (12) months, from July 1, 2017, through June 30, 2018, with an option to renew for two (2) additional years under the same terms and conditions, upon mutual agreement between the parties.

9. Matter bearing upon Receipt of Proposed Operating Budgets for Fiscal Year 2017/2018 and establishing a Public Hearing **(Proposed Recommendation)** – Philp Martin, Superintendent

The Committee recommends that the Board receive the Proposed Operating Budgets for the General Operating Fund, Child Nutrition Program Fund, One Cent Sales Tax Fund, ½ Cent Sales Tax Fund, ¾ Cent Sales Tax Fund, and various Special Revenue Funds for the 2017/2018 Fiscal Year and establish a Public Hearing on the same: Tuesday, June 13, 2017, at 6:00 P.M. in the Board Room of the Terrebonne Parish School Board Office, 201 Stadium Drive, Houma, LA 70360.

10. Matter bearing upon Sales Tax collections update **(Information)** - Rebecca Breaux, Chief Financial Officer
11. Adjournment

COMMITTEE MEMBERS

Donald Duplantis, Chairman
Roosevelt Thomas, Vice Chairman
Debi Benoit

Rebecca Breaux
Chief Financial Officer

RB/bp

c: Board Members
Superintendent and Staff
Schools and ERC Members
Mr. C. Berwick Duval, II, Legal Counsel
Ms. Sandy Holloway, BESE, District 3
Mr. Lee Bloch; Bloch, Briggs & Associates
Mr. Michael J. Veazey; Veazey & Associates
Mr. Merlin Lirette, AIA, CEFP, The Merlin Group, LTD.
Mr. Stephen Smith, All South Consulting Engineers
The Courier, The Times, Charter Communications, KFOL/KJUN-HTV10
Radio Stations, KCIL/KJIN/KXOR
Houma-Terrebonne Chamber of Commerce
Presidents...TAE, TPA, A+PEL, Bus Drivers' Association, Food Service Association
Insurance Agents of Record